

JULY 3 , 2019

The regular scheduled meeting was called by Chairman Hogan at 8pm & Mr. Hall led all present with the salute to the Flag . Chairman Hogan asked for a moment of silence for the passing of Fire Comm. Patrick Flannery. Chairman Hogan read the Sunshine Statement – Notice of the time ,date .location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District.

Mr. Spevak was asked to take Roll Call- Primiano, Kirkland , Hogan & Spevak were present. Youssouf & Petrics were excused. Others in attendance were : Larson, Marini, Sorscher, DeGirolama, Keaney, & Sarti 12/66 . Sign in sheet on table for attendance.

Chairman Hogan asked all Fire Comm if they had enough time to review minutes of May 1, 2019. YES. Mr. Primiano made a motion to accept minutes as read & 2nd by Mr. Kirkland , approved by all.

CHIEF'S REPORT-

Sta. 26-2...Chief Keaney reported responding to 49 fire calls w/71.15 manhrs

Upcoming Events : Reported by Chief Kirkland

1. July 8thFire Co. mtg. at 8pm
2. July 15th ...Vehicle Stabilization
3. July 22nd ...Tankers w/ sta.12-1
4. July 29thDry Hydrants & Drivers Training

Following items reported by Chief Keaney & his Line Officers

1. Chief Keaney has gear & batteries to be purchased / has State Contract pricing. Under New Business.
2. Asst . Chief Kirkland spoke about Opticom System , Mon. County & State of NJ still waiting for letters from Mr. Youssouf.
3. Chief Keaney received a letter from Leo Bawnik , he resigned From the Fire Co. on 6/10/19

Sta.12-1.....Chief Sarti reported responding to 14 fire calls w/26.08 manhrs In Sta.26-2 area & 7 fire calls w/64.17 manhrs.in PRA.

TRUCK REPORT- Sorscher

Truck Report for May 2019

1. 26-2-66Repair R /Rear tireB&S Goodyear
Replace front windshield.....Fire & Safety
2. 26-2-82.....Check r/ front step – operating & closing properly.. In House
3. 26-2-87.....Replace radiator cap , overflow hose, & clamps..... “ “
4. 26-2-90.....Repair wiring to PTO/ check PTO- operating ok..... Blaze Auto.
5. 26-2-96.....Annual chassis & pump service “ “
6. ATV Trailer....Replace breakaway switch & cable..... In House

All vehicles are in Service at this time

TRUCK REPORT- Sorscher

Truck Report for June 2019

1. 26-2-66....Annual chassis Service / Throttle body Service.....Freehold Ford
New air filter & w/wipers blades, new w/shield molding “ “
& retainers , Service fuel injectors & trans. Flush..... “ “
- 2.26-2-78....Install new lettering on cab roof (26-2-78)Harry’s Sign
Regen System..... In House
3. 26-2-82....Check fluid leak undercarriage (A/C comp. site glass.. Fire & Safety
Ck.R/frt. Folding step/ Next PM Service “ “
4. 26-2-87....Repair coolant leak at radiator cap..... In House
- 5.26-2-88.....Rotate tires & front end alignment.....Van Derveer’s
6. 26-2-90....Returned to firehouse from Blaze Auto..... In House
Replaced relay switch for outriggers Blaze Auto
Replaced solenoid switch for PTO (2nd time)..... “ “
7. 26-2-93....Replaced Both nozzles & Garden hoses..... In House

Lubed & freed up frozen hydrant wrench from #82 In House
Aug. 12 , 2019. 26-2-82 will go to Fire & Safety for Full Service

PRES. of the Fire Co. – DeGirolamo

Mr. DeGirolamo thanked the Board of Fire Comm .for helping out towards the expenses , that occurred at Peking Pavilion , regarding passing of Fire Comm & Fireman Patrick Flannery.

LEGAL- Youssouf

Excused from meeting

AUDITOR- Petrics

Excused from meeting

BOOKKEEPER- Larson

Ms. Larson gave Mr. Spevak her report , which is attached to the minutes.

ADMINISTRATOR'S REPORT- Marini

1. Valic LoSap program , Daniel Drabkin . Anyone have any questions . Yes , Joe Spevak has called him numerous times, he doesn 't return phones . I'm trying to get to come firehouse , I know you have questions for him.

2. Cellphones any problems. None

3. Received Certificates from the State of NJ for the Cast Iron Boiler built in 2008 and Air Tank unit built 2007. Marini posted both Certificates & Spevak received for files.

IT OFFICER- Hall

Mr. Hall expressed his Condolences in the passing of Fire Comm. Pat Flannery

Mr. Spevak received IT Officers Report attached to minutes.

OLD BUSINESS

Mr. Kirkland gave out paperwork regarding flights & confirmations for the Expo in Atlanta . Attending are Keaney , Tom Kirkland , Marini , Tim Kirkland & Spevak.....Aug.8th to Aug.11th .

NEW BUSINESS

1. Chief Keaney asked to purchase batteries & boots

IT Officer Hall asked to purchase more Key Fobs....

Motion made by Mr. Primiano & 2nd by Mr. Kirkland ,approved by SpevakNo Vote from Chairman Hogan....Approved.

2.President DeGirolama / Manalapan Fire Co. asked for assistance regarding the Peking Pavilion bill of \$2200.00 , Funeral of deceased Fire Comm Pat Flannery .

Motion made by Mr. Primiano & 2nd by Mr. Kirkland, approved by all.

3. Chairman Hogan requested to hold off for reappointment of the position as Fire Comm , for the loss of Patrick Flannery.
4. Mr. Flannery was Vice Chairman ,when Chairman wasn't in attendance. Mr. Kirkland made a motion to appoint Richard Primiano as Vice Chairman & 2nd by Mr. Spevak, approved by all.
5. Chief Keaney advised the Board that Leo Bawnik resigned from the Fire Co. on June 10 ,2019. Continuing his Education.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:25pm & 2nd by Mr. Kirkland , approved by all. No Business...Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:27pm & 2nd by Mr. Kirkland, approved by all

TREASURER'S REPORT- Kirkland

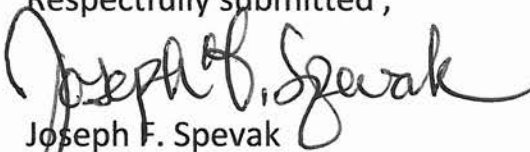
Mr. Primiano made a motion to pay bills for 6/5/19 amount of \$46,369.33. & 2nd by Mr Kirkland, approved by all. Mr. Kirkland made a motion to pay bills for 7/3/19 amount of \$84,937.17 & 2nd by Mr. Primiano, approved by all.

GOOD & WELFARE

None

Since there was no further business Mr. Primiano made a motion for adjournment at 8:45 pm & 2nd by Mr. Kirkland , approved by all.

Respectfully submitted ,


Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54
Tennent, NJ 07763

Bill List June 5, 2019

Adam Keaney	64.25
ADP	10,369.98
AIG Valic	20,604.00
Air & Gas Technologies	455.60
Allied Oil, LLC	469.01
American Cloud Services	250.00
Auto King Parts & Supplies	27.06
Blaze Emergency Equipment, LLC	1,173.00
Cablevision	265.02
Charles acco	67.41
Continental Fire & Safety, Inc.	4,297.20
Document Solutions Leasing	115.93
Edward Dillon	67.41
Gordons Corner Water Co.	2,079.06
Hecht Trailers, LLC	8.95
Joseph Spevak	67.41
Michael Digirolamo	67.41
Netlink Web Services	199.00
New Pig	472.47
Reliance Graphics	871.20
Reporting Systems, Inc.	1,931.60
Richard Hogan	67.41
St of NJ Bureau of Boiler & Pressure Vessel Compliance	130.00
Timothy Kirkland	67.41
Trainagle Communications, LLC	946.50
Verizon	153.54
Verizon Wireless	1,081.50

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54
Tennent, NJ 07763

Bill List July 3, 2019

Adp	10,369.98
Allied Oil, LLC	620.83
American Cloud Services	275.00
Auto King Parts & Supplies	42.33
B & S Tire & Auto Service Center	35.70
Blaze Emergency Equipment, LLC	3,846.18
Charles Sacco	67.41
Document Solutions Leasing	115.93
Edward Dillon	67.41
Englishtown Fire Dept.	10,990.50
Fire & Safety Services, LTD	516.86
FireCompanies.com	209.97
Freehold Ford	578.37
Gordons Corner Water Co.	2,079.06
Joseph Spevak	67.41
Manalapan Twp. Fire Co. #1	33,324.25
Michael Digirolamo	67.41
NetLink	230.00
NetLink Web Services	199.00
New Jersey Fire Equipment Co.	284.48
Safelite Fulfillment, Inc.	407.58
Stockels Lawn & Landscaping, Inc.	713.33
Thomas Anzalone	67.33
Timothy Kirkland	2,225.14
US Bank	16,249.76
Van Derveer Tire & Service Center	127.19
Verizon	77.24
Verizon Wireless	1,081.52

Bookkeepers Report

Meeting 07/03/2019

- 2nd quarter tax payment received end of June \$326,774.93
- Next quarter payable October 1, 2019 will include SFSP supplemental payment of \$2631 as well as the 3rd quarter tax payment due of \$363,083.25 = \$365,714.25
- GUDPA listing as of 3/31/2019 (most current available)
- GovConnect notification – extension of deadline for Audit reports. Notification forwarded to Ron.
- FAST system for budget should be up and running sometime in September.
- Attended MOTCTA seminar on June 26th which included a session on Public Records retention and destruction. I asked the speaker about which schedule the fire district should use and was told the General Schedule should cover most of our records (there is also one specific for fire departments). Will keep copy of the schedule in the Commissioner's office. Requests and approvals from the state should be done on-line using the ARTEMIS system. Need to have a "record manager" and administrator set up in the system. (NJ Division of Revenue – Records Management Services – Artemis).

July

Month End Review

- Due to the passing of Commissioner Flannery, the Board's website was updated to reflect the news.
 - Would the Board like to have a more permanent memorial for this event?
- Keyfobs issued for Amanda Wozniak, Pete Maresma Jr, Mike Auletta, Mike Bisogna and (2) for 26-2-66
 - We are down to 6 fobs in inventory. Stock should be replenished.
- We have had 2 instances of the internet dropping since last reported on April 11th.
 - On June 8th, the internet was down for a period of 3hrs 21mins.
 - On June 24th, the internet was down for a period of 6hrs 15mins.
 - Neither of these events have been determined to be caused by anything internal.

Respectfully submitted,



Peter Hall
Information Technology Officer

NJ164071-13U

REFER TO THIS REGISTRATION NUMBER IN ALL CORRESPONDENCE

* Print Registration Number on Equipment

*ORIG STATE NO.-

State of



New Jersey

DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
LABOR STANDARDS AND SAFETY ENFORCEMENT

BUREAU OF BOILER AND PRESSURE VESSEL COMPLIANCE

CERTIFICATE OF INSPECTION

IN ACCORDANCE WITH R.S. 34:7-14/34:7-25, et seq.

USER LOCATION

Manalapan Twp. Vol Fire Co 1Etal
5 Sweetmans Ln
Manalapan, NJ 07726-8380

MAIL CERTIFICATE TO:

Manalapan Twp. Vol Fire Co 1Etal
5 Sweetmans Ln
Manalapan, NJ 07726-8380

OWNER:

Board of Fire Commissioners
PO Box 54
Tennent, NJ 07763-0054

For the below identified object

Built by Manchester

Year Built 2007

Type Air Tank

NB/Serial No. 089949

Last Inspected by State of New Jersey

Inspection Date 04/22/2019

Authorized Inspection Agency

Object Capacity 8

SQFT

SV Capacity

MAWP 200

PSIG.

SV 200

PSIG.

Approved By Examining Board

Authorized By

Robert Asaro-Angelo, Commissioner

THIS INSPECTION HAS BEEN DONE IN ACCORDANCE WITH THE PROVISIONS OF THE N.J.A.C. 12:90 BY AN AUTHORIZED NEW JERSEY INSPECTOR.

POST THIS CERTIFICATE IN FULL VIEW IN THE BOILER ROOM OR IN THE ENGINEER OR PLANT OFFICE.

Penalty for Violation: \$500.00 to \$25000.00 (R.S. 34:7-26)

THIS CERTIFICATE EXPIRES: 04/22/2022
CONTACT THE BUREAU OF BOILER & PRESSURE VESSEL COMPLIANCE IF THIS CERTIFICATE IS EXPIRED BY 30 DAYS. TO SCHEDULE AN INSPECTION WITH THE STATE CALL (609) 292-2921

34:7-1 - No unlicensed person shall operate a steam generator, similar equipment potentially capable of generating steam having relief devices set over 15psig. and rated at or developing over 6 boiler horsepower or a steam power generator, if over 6 horsepower; a refrigerating plant of over 24 tons of refrigerating capacity, utilizing refrigerants of a flammable or toxic nature; or a steam or hot water heating plant of which the indicated or rated capacity exceeds either 499 square feet of heating surface or 100 boiler horsepower or 1,000 kilowatts or 4,000,000 British thermal units input regardless of pressure or temperature conditions; and no owner, agent, superintendent, manager or other person having charge of any building or work in which such equipment is located, or used, shall use, or cause or allow to be used, any such equipment described in this section unless the same is in charge of a properly licensed person.

THIS CERTIFICATE IS ONI ALID FOR 36 MONTHS

* JURISDICTION NO.-

NJ164039-13H

REFER TO THIS REGISTRATION NUMBER IN ALL CORRESPONDENCE

* Print Registration Number on Equipment

*ORIG STATE NO.-

State of



New Jersey

Invoice No. 131034

DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
LABOR STANDARDS AND SAFETY ENFORCEMENT

BUREAU OF BOILER AND PRESSURE VESSEL COMPLIANCE

CERTIFICATE OF INSPECTION

IN ACCORDANCE WITH R.S. 34:7-14/34:7-25, et seq.

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5 Sweetmans Ln
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Manalapan, NJ 07726-8380

OWNER:

Board of Fire Commissioners
PO Box 54
Tennent, NJ 07763-0054

For the below identified object

Built by WEIL MCLAIN

Type Cast Iron Sect

Last Inspected by State of New Jersey

Authorized Inspection Agency

Object Capacity 515000 BTU/HR Input SV Capacity 925000 BTU/HR

MAWP 50 PSIG. SV 30 PSIG.

Year Built 2008

NB/Serial No. CP5451245

Inspection Date 04/22/2019

Approved By Examining Board

Michael A. Aruzic

Authorized By

Robert Asaro-Angelo

Robert Asaro-Angelo, Commissioner

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THIS CERTIFICATE IS ON VALID FOR 12 MONTHS